**NCT check list for Mirae Fund**

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| **SL NO** | **Type of NCT** | **Documents Required by AMC** |
| 1 | Change of bank account linkage | Letter / transaction slip specifying Name, Folio Number and duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) along with new bank cheque leaf with printed name |
| 2 | Updation / change in Nominee/s | Nomination Form duly signed by all holders irrespective of mode of holding |
| 3 | Change of address | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) along with new address proof ( electricity bill, telephone bill, adhar card, voter id etc) |
| 4 | Change of contact details (cell no / landline number etc) | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) |
| 5 | Change/Updation in E-mail ID | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) |
| 6 | Change of Div option | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) |
| 7 | Change/Updation of PAN | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) ALONG WITH NEW PAN COPY AND KYC |
| 8 | Change in name - Post marriage | |  | | --- | | Letter duly signed by unit holder | | Copy of Marriage certifcate attested by gazatted officer | | Verified Pan proof / KYC acknowledgement in the new name | |
| 9 | Change/correction in name - Other than Post marriage cases | Letter / transaction slip specifying Name, Folio Number duly signed by the sole/first holder/Joint Holders/Guardian/POA ( as per record and mode of holding ) ALONG WITH KYC |
| 10 | Deletion of Joint holder/s due to death | |  | | --- | | Request Letter from the surviving next holder/s | | Copy of Death certificate/s  duly notarized / attested by gazatted officer | |
| 11 | Transmission due to death of 1st holder | |  | | --- | | Request Letter from the surviving next holder/s | | Copy of Death certificate/s  duly notarized / attested by gazatted officer | | Bank details of the 2nd holder if the 1st holder has expired | | Verified Pan proof / KYC acknowledgement if not submitted earlier | | KYC acknowledgement | |
| 12 | Change in tax status - (Resident to NR or vice versa) | Letter duly signed by unit holder  Banker’s letter and attestation |
| 13 | Change of broker code along with consolidation of folios | Letter duly signed by unit holder |
| 14 | Any other NCT not covered above | COVERED |